

CDIO Asia Region Co-Leadership (2022)

1. The CDIO Asia Region is supervised by 3 co-leaders and reports to the Worldwide CDIO Initiative Council. The 3 co-leaders represent the Asia region on the CDIO Council. (Note: Each region is entitled to one vote.)
2. Co-leaders shall be representatives of member institutions from the Asia region of the CDIO Initiative, who have been members of the CDIO Initiative for at least 3 full years. Each country/economy shall have only 1 co-leader at a time.
3. The co-leader positions are filled via elections at the annual CDIO Asian Regional Meeting.
4. An individual may hold a CDIO Asia Region co-leader post for a maximum of two consecutive terms. He/she may hold the post again after a break of at least 1 term. The terms will be 3 years in length.

[For the first election in Oct 2022, 3 co-leaders will be elected, with the following staggered terms:

- a. 4-year term (Oct 2022 – Oct 2026)
- b. 3-year term (Oct 2022 – Oct 2025)
- c. 2-year term (Oct 2022 – Oct 2024)

Thus, from 2024 onwards, there will be only one position open for election each year].

5. The co-leaders are expected to meet physically 2-3 times per year, at the annual CDIO Asian Regional Meetings, at the annual CDIO International Conferences, and possibly at the International Working Fall Meeting to conduct CDIO business.
6. The CDIO Asian Regional co-leaders
 - a. provide regular reports to the CDIO council during the
 - i. CDIO online leaders teleconferences
 - ii. annual CDIO International conferences and
 - iii. annual CDIO International Fall Working Meeting.
 - b. manage the Asia region meetings at the annual CDIO International Conferences and annual CDIO Asian Regional Meetings
 - c. handle applications of new universities
 - i. preliminary preview
 - ii. organize the review process
 - iii. agree on presentations
 - iv. report decision to council
 - v. provide information for new candidates
 - d. organize the selection of next regional meeting organizer and support local organizer with organizing the regional meeting
 - e. commit resources to actively promote CDIO regionally and internationally
 - f. participate actively regionally and internationally to advance the CDIO framework

Nomination & Election Process (2022)

1. Appointment of the Election Committee

For the purpose of conducting the elections each year, there shall be an Election Committee appointed, comprising of representatives from member institutions from the Asia Region of the CDIO Initiative. The regional co-leaders will appoint an Election Committee chair, who can be one of the regional co-leaders. The chair is then to select the committee members. Apart from the chair, the Election Committee shall consist of at least three (3) representatives from CDIO institutions who are experienced and/or active CDIO members. The composition of the Election Committee shall be as follows:

- a. Members must come from different CDIO institutions, and their institutions must be from different countries.
- b. There shall not be more than one co-leader in the Election Committee.
- c. Individuals intending to stand as candidates for the elections shall not be part of the Elections Committee.

2. Accountability

In the course of work of the Election Committee, at the relevant juncture, the Election Committee will account to the Regional Co-chairs on all matters related to the election process, including the following:

- a. The list of nominees
- b. The electoral roll
- c. The voting process

3. Call for nominations

The Election chair will prepare a “Call for Nominations” announcement which will be sent to all eligible members in the region with a deadline to respond. The “Call for Nominations” shall include the positions available, their terms and the Nomination Form for candidates to complete. Candidates are required to submit the completed Nomination Forms to the chair of the Election Committee before the deadline.

4. Review and evaluation of candidates

Once all the responses are received, the Election Committee will meet to review and evaluate the qualifications of the nominations and determine the qualified list of candidates. Candidates must have registered and paid up and be present in person physically for the first day of the regional meeting and during the voting event to be eligible to be elected.

5. Confirmation and announcement of the candidates for election

On the first day of the Regional meeting, after the registration and physical presence of the candidates have been confirmed, the Election Committee will present the eligible list of candidates, as well as nominations who were not found to be eligible, to the Regional Co-leaders for their endorsement. The confirmed list of candidates shall be announced to all regional members through email, on-site or the CDIO event website by the end of the first day of the Regional Meeting.

6. Electoral Roll

The electoral roll for each election shall consist of member institutions from the Asia Region

of the CDIO Initiative who have registered and paid up for the annual Regional Meeting with no outstanding dues (to be confirmed with the host organizer of the Regional meeting), attending the voting event in person. The Election Committee will announce on-site and/or on the website the names of the representatives of eligible member institutions on the electoral roll on the first day of the Regional meeting for verification.

7. Voting event

Voting shall be held during the Regional meeting on the place, date and time to be scheduled as part of the Regional meeting list of events. Candidates standing for elections must be present in person at the voting event. Otherwise they will be removed from the list of candidates. Representatives on the electoral roll taking part in the voting must be present in person at the voting event.

Members of the Election Committee, assisted by the host/organiser, are to confirm the presence of the candidates and representatives on the electoral roll. If number of candidates is more than the number of positions, or if there are more than one candidate from the same country, the Election Committee will arrange for votes to be cast to elect the co-leaders. The Election Committee are to set up the ballot papers and ballot boxes for the voting. Representatives of the electoral roll shall cast their votes into the ballot boxes at the voting event.

When all the votes are casted, the voting events ends. The Election Committee shall count the votes in the presence of the candidates.

The person elected will be the one with the most number of votes. Should there be a tie, a second round of voting will be conducted with only the top 2 candidates from the first round of voting. Should there still be a tie for the second round of voting, there will be a third round of voting involving only the co-leaders present.

[For the first election in Oct 2022 when there are 3 co-leaders to be elected, with 2-year, 3-year, 4-year term respectively, the candidate with the most votes will be given the 4-year term, the second given the 3-year term and the third given the 2-year term. Should there be a tie, there will be a second round of voting involving only the candidates who are tied. Should there still be a tie for the second round of voting, a third round of voting will be conducted involving only the co-leaders present. Where a country/economy has more than 1 member institution contesting the election, only the highest scoring member institution will be recognised and the other member institutions' candidature will be deemed void.]

The results of the elections will be announced on the place, date and time to be scheduled as part of the Regional meeting list of events.

CDIO Asia Region Co-Leadership Nomination Form (2022)

Candidate's name	
Affiliation	
Position	<input type="checkbox"/> nominated for co-leader

Place for photograph

Case for nominating the candidate

Criteria	Supporting Arguments
Able to commit time to participate actively in the CDIO initiative at the regional and international levels	
Able to commit resources to actively promote CDIO regionally and internationally	
Able to advance the CDIO framework	

Able to represent the region effectively at the council	
Experienced in CDIO implementation and roll out	

Please append also a short CV & send the nomination form to:

Prof Tan Tran Nhat, Duy Tan University (trannhattan@duytan.edu.vn).

Prof Angkee Sripakagorn, Chulalongkorn University (angkee.s@gmail.com)